

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY, JANUARY 8, 2024 5:00 P.M.**

Trustee Phillips called the meeting to order at 5:00 p.m.

Pledge of Allegiance

Board members present at roll call were, Treasurer Moses, Clerk Gentelia, Trustee Phillips. Supervisor Hoffman and Trustee Delaney were absent. Eleven (11) members of the public were present, including and Deputy Farrier from the Kalkaska County Sheriff's Office.

Adoption of the Agenda: Motion by Gentelia, **second** by Moses, to adopt the agenda as presented. All Ayes, Motion Carried.

Establish any conflict of interest of items that are on the agenda: None

Approval of Minutes from December 11, 2023 Regular Board: Amende New Business (A), Item (C): Trustee Phillips voted Aye, Nays were None. **Motion** by Phillips, **second** by Gentelia, to approve the minutes from the December 11, 2023 Regular Board Meeting as amended. All Ayes, Motion Carried.

Presentation: None

Correspondence: None

Assessors Report:

Memorandum

January 2, 2024

To: Coldsprings Township Board
From: Sally Murray, MAAO
810 Cottageview Dr, Suite 301, Traverse City, MI 49684
231.499.7682
SallyAnnMurray8120@gmail.com
Subject: Assessor Report-December-23

The December Board of Review met on Tuesday December 12, 2023 at the Township Hall at 5:00pm. The board processed two petitions.

At the December 2023 regular township board meeting, I had asked the Coldsprings Township board of trustees for some direction regarding requests to partition platted subdivision lots. The board invited me to contact the attorney for a policy position that the board could formally adopt on the matter. That policy is attached to this report. I spent some time working with the attorney's office on this final draft. The recommendation is to have the board adopt the policy.

As always, feel free to contact me if you have any questions or concerns!

Sally

Land Division/Combination Plat

- Assessor presented Land Division/Combination Plat drafted by legal
- Motion by Gentelia, second by Moses, to table to next meeting. All Ayes. Motion Carried

Committee Reports:

(A) Planning & Maintenance:

Coldsprings Township maintenance activity report, January 2024 meeting

TOWNSHIP HALL:

- o Electrical outlet installation to accommodate the new garage door openers was completed.
- o Bids were awarded last month to JM Door for garage door repair, maintenance, and installation of two openers. The work is scheduled for Thursday, January 11, 2024.

CEMETERY:

- o No new activity to report.

SANDS PARK:

- o As previously reported, a vehicle damaged the drain and barricade near the boat launch exit, destroyed the grating and knocked down the barricade. Solutions-based bids to erect a more robust, permanent barrier were received from two companies. One additional solution is being explored and a proposal/quote requested. After evaluation, they will be presented at a future meeting for discussion and action. It is intended to complete the repair in the spring after ground thaw.
- o The remaining traffic signs ordered to improve traffic direction at the boat launch have been received and will be installed when the drain barricade/repair is completed. Invoice has been approved for payment.
- o As previously reported, a severe tripping hazard exists at the sidewalk end at the Beach due to erosion. Solutions-based bids to install a repair to the eroded step down area have been received from two companies. After evaluation, they will be presented at a future meeting for discussion and action. It is intended to complete the repair in the spring after ground thaw.
- o Helsel tree Service completed the removal of the 15 Oak wilt trees. The inspection showed all work was completed, debris removed, stumps ground, and topsoil added where needed to restore damage from equipment. The ground was partially snow covered during the inspection; however, Eric Helsel asked to be advised if any further remedial work is needed in the spring. The township will need to re-seed one area near the pavilion in the spring.
- o As reported last month, damaged property was discovered at the park pavilion in early December. The individual(s) damaged several electrical outlets, the bulletin board case lock was destroyed, and an attempt was made to tamper with the door lock to the electrical closet. Deputy Farrier is investigating. The sheriff department is routinely monitoring the park for us during the winter season.

Separately, Dupies Small Engin has permanently closed. We will need to find a new vendor for our small engine work.

(B) Fireboard:

COLDSPRINGS- EXCELSIOR FIRE & RESCUE

MINUTES

January 3, 2024

Call to order @ 5:00 p.m.

Roll Call: Dick Paternoster, Norm Groner, Annie Wallace, Dawn Moses. Ray Hoffman, absent. Also present, Chief Rusty Headley, Frederic Chief Doug Pratt, Frederic Captain Ballard, Excelsior Township Hospital representative, Karl Klimek.

Agenda: Motion by Wallace, 2nd by Paternoster to approve agenda with the addition of the Chief's Wishlist work. All ayes, motion carried.

Minutes: Minutes of the December 6, 2023 meeting were presented. Motion Paternoster, 2nd by Groner. All ayes, motion carried.

Old business: *Cadet Program - Nothing new. *Garden Lane billing - Nothing new. *New applicants – 2 new, already trained. Motion by Paternoster, 2nd by Groner to approve applicants for the probationary period. All ayes, motion carried.

Run Report for November: Fire-9, Medical-14. Frederic Runs: Grayling-3, Kalkaska Memorial-7, Munson-10, Cancelled-2, Refusal-6, DOA-1, Other-0

Chief's Report: *Truck maintenance – Updated from December. *Working on next years budget. *The air packs purchased through a Federal Grant will be delivered soon.

Bills and Wages: Motion by Paternoster, 2nd by Groner to pay bills and wages for January in the amount of \$6,648.36. Roll call: Paternoster-yes, Groner-yes, Moses-yes, Wallace-yes. Motion carried. Check #s 10708-10724 were used for payment.

New business: The Frederic Officers spoke regarding the ambulance service, answering questions brought up by K.M.H.C. and Hospital Representatives.

Public comment: None

Upon proper motion, meeting adjourned at 7:12 p.m.

Annie Wallace, Clerk

Added by Trustee Moses: There was a healthy discussion on EMS, Frederic EMS was present

(C) Road Commission:

Road Committee Report Coldsprings Township Board Meeting January 8, 2024

The following is a recap of the Kalkaska County Road Commission board meeting I attended on December 13, 2023. The next KCRC board meeting is Wednesday, January 17, 2024.

1. The KCRC Board had requested an estimate of our spending on roads in 2024 and we estimated in the neighborhood of \$250,000.
2. John Rogers gave me the recently completed PASER ratings for all roads in the township. This will be a useful tool for planning future road construction priorities. The reports are quite lengthy and detailed. Each road in our township has been analyzed segment-by-segment (cross-road to cross-road). Each segment of the road is rated using several criteria and then given an overall rating.
 1. Paved Roads - Over 60% of our paved roads are rated "Poor".
 2. Gravel Roads - Not counting seasonal roads, approximately 35% of our gravel roads are rated "Poor", with another 32% barely meeting the "Fair" definition.
 3. Overall, the only roads not needing any recommended repairs are those roads we have repaired since the Township started its own millage for road repairs (5-7 years ago).
 4. Ballpark cost estimates to bring each road to a "Good" rating were prepared using recent road construction costs. Raising all of our paved roads to a "Good" rating would cost at least \$2.8 million. Gravel roads would cost at least \$3.2 million. This does not include ditching, culverts, trees, signs, etc. Those costs are too variable to estimate.
 - Note: this does not include the county's primary roads such as CR-571 and CR-612 where the KCRC funds repairs separately from the townships. Those repair costs are typically paid with the county's road millage.
 - Our township's road millage provides about \$100,000 annually.

5. John Rogers is in the process of building a PowerPoint presentation about the PASER ratings with plans to present to each township board.

Rick Delaney
Coldsprings Township Trustee

(A) Sheriff Department:

- a. Deputy Farrier was present to provide monthly report and blight update
- b. Seasonal Property Check Form - <https://kalkaska.rja.revize.com/forms/2773>
- c. Monthly Sheriff's Report available at the Clerk's Office
- d. Discussion on Sands Park video of vandalism
 - i. Video can be FOIA'd by public
 - ii. Clerk will seek legal's opinion on posting video for the public

(B) County Commissioners: Not present

(C) Hospital – No Report

(D) Drain Commissioner/Manistee Lake Improvement

- a. No news to report

Treasurers Report:

- Added Interest Rate column to report
- Interest rate will fluctuate

General Fund:	248,242.98
Tax Account:	245,185.25
Road Millage:	19,989.04
Cash on Hand:	200.00

Michigan CLASS

All Accounts:	983,176.71
Corporate:	282,611.48
Road Millage:	102,391.89
Improvement:	462,280.12
Metro:	43,668.46
LCSA:	27,654.18

Motion by Gentelia, second by Phillips, to approve Treasurers Report. A voice vote was taken. All Ayes.
Motion Carried.

PUBLIC INPUT ON BUSINESS ITEM (as listed on the agenda): 5:26PM None

OLD BUSINESS:

(A) ARPA Funds Update

- a. Truck was delivered last month
- b. Will not fit in garage
- c. clerk will obtain bids for a garage expansion

(B) Branch Library

- a. Things are coming together
- b. Plan to begin providing service early February

NEW BUSINESS:

(A) Consider Appointing Clerk to be Acting Supervisor for Supervisor-Required Meetings

- a. Supervisor has been under the weather
- b. Temporary appointment until Supervisor returns for Hospital Board and Fire Board
- c. Motion by Phillips, second by Moses, to clerk as acting Supervisor for Supervisor-Required meetings as needed. A roll call vote was taken: Ayes – Phillips, Moses, Gentelia; Nays – None; Absent – Hoffman and Delaney. Motion Carried

Approval of Bills:

- A Motion by Phillips second by Moses, to approve \$53,181.03 to pay January 2024 bills. A roll call vote was taken: Ayes –Moses, Gentelia, Phillips; Nays – None; Absent – Delaney and Hoffman. Motion Carried.

Public Comment: Started at – 5:34 PM

- K. Lashbrook
 - Minutes/Agendas not on website
 - We continue to have issues with website
 - Will provide input on website
 - Any information on cell tower
 - Site inspection has been done by Assessor
 - Clarify discussion on Platted Parcels
 - Assessor provided clarification
 - Often request for land division review by assessor
 - Metes and Bound has clear guidance
 - Platted Division
 - State statute
 - Change/manipulate
 - Most go through a re-plat process
 - Lot line adjustment/combinations have been historically approved by township
 - Continue with historical process
 - No new platted lot into additional parcels
 - Neighbor may be interested in dividing lot
 - Nothing on Assessors file

Adjournment:

Motion to adjourn at 5:41p.m. by Gentelia, **second** by Moses. All Aye, Motion Carried.

Next meeting Monday, February 12, 2024 at 5:00 PM

Gayenell Gentelia
Clerk, Coldsprings Township